



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Teaching Fellow in Economics, Economics Division, Leeds University Business School



Salary: Grade 7 (£33,199 – £39,609 p.a.) or Grade 8 (£40,792 - £48,677)

Reference: LUBSC1545

We will consider job share and flexible working arrangements

Teaching Fellow in Economics, Economics Division, Leeds University Business School

Do you have the ability to motivate and inspire learners? Do you have a clear commitment to creating and delivering an excellent student experience? Are you an experienced Economics teacher with excellent communication skills and a real passion for teaching the subject?

We are looking for outstanding candidates to join the Economics Division of Leeds University Business School during an exciting phase in our development. Our highly popular and vibrant teaching programmes are expanding whilst our research activities continue to grow. The Division has a strong research focus and members of the Division publish in leading economics journals. Our research is also distinctively pluralistic and interdisciplinary.

To support these developments we are seeking to appoint a Teaching Fellow with a strong commitment to undertaking excellent teaching and the ability to contribute to the enhancement of the student experience on our undergraduate and postgraduate programmes. You should have a track-record of excellent teaching as well as a strong commitment to student learning and teaching. You should have experience of lecturing and tutoring at undergraduate level. Beyond teaching on core modules, you will assist with student support and development activities. You are also expected to contribute to teaching innovations and curriculum enhancement as well as to develop a range of scholarship activities as an active participant in the Division's Leeds Economics: Advances in Pedagogy ([LEAP](#)) research group. Finally, you will be able to contribute to the development and delivery of online programmes.



What does the role entail?

As a Teaching Fellow in Economics at Grade 7, your main duties will include:

- Undertaking teaching at different levels, contributing to assessment and examinations as well as module design, review and quality assurance mechanisms
- Providing support and guidance to students, providing timely feedback, acting as a personal tutor, resolving issues and/or referring to specialist parties, where appropriate;
- Contributing to the design, development, planning and review of modules and programmes;
- Developing and utilising innovative approaches to teaching and learning individually and collaboratively;
- Working with our students as members of a learning community and with colleagues with responsibility for a year-group to provide world class education and an excellent student experience;
- Maintaining and enhancing standards of student attainment at both undergraduate and postgraduate levels;
- Contributing to student enhancement in programme delivery, feedback and quality assurance;
- Developing a portfolio of scholarship activities in a relevant area and engaging with scholarship opportunities within the University and externally;
- Contributing effectively to the administrative processes and committee structures of the Division and Faculty including taking on leadership roles and managing initiatives which facilitate Divisional, Faculty or University performance or business.
- Developing and delivering online content and programmes



As a Teaching Fellow in Economics at Grade 8, your main duties will include:

- Undertaking research-led teaching at different levels, including assessment and examinations, leading module design, and contributing towards review and quality assurance mechanisms;
- Providing support and guidance to students, providing timely feedback, acting as a personal tutor, resolving issues and/or referring to specialist parties, where appropriate;
- Playing a significant role in the design, development, planning and review of modules and programmes;
- Developing and utilising innovative approaches to teaching and learning individually and collaboratively;
- Working with our students as members of a learning community and with colleagues with responsibility for a year-group to provide world class education and an excellent student experience;
- Maintaining and enhancing standards of student attainment at both undergraduate and postgraduate levels;
- Ensuring processes such as programme delivery, feedback and quality assurance are delivered effectively to enhance the student experience;
- Developing a portfolio of scholarship activities in a relevant area, engaging with scholarship opportunities within the University and externally including exploring funding opportunities to support research on student learning;
- Contributing effectively to the administrative processes and committee structures of the School/Faculty including taking on leadership roles and managing initiatives which facilitate School, Faculty or University performance or business.
- Leading in the development and delivery of online programmes



These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

As a Teaching Fellow at Grade 7, you will have:

- A PhD in an Economics field (or you will be near to completion, i.e. you will have submitted the initial version of your thesis);
- Experience of teaching in a university environment, including online delivery;
- Ability to interact with students to enhance the student experience;
- Experience of providing support and guidance to students;
- Willingness to participate in scholarly academic engagement relevant to the field;
- The ability to work across a range of areas, establishing effective working relationships;
- A high level of interpersonal and communication skills;
- Demonstrable creativity, a desire to innovate in teaching delivery and the ability to inspire others;
- The ability to work under pressure and deal with conflicting demands.

In addition, as a Teaching Fellow at Grade 8, you will also have:

- A teaching profile and approach that reflects professional development and engagement with best practice;
- Experience in module planning and review;
- Experience of engagement in enhancement activities;



- Knowledge of programme delivery processes;
- A track record of scholarship activity and a plan for future work;
- Experience of developing and delivering online programmes.

You may also have:

- Commercial experience and/or links with commercial organisations;
- Ability to build partnerships with industrial, professional and public sector organisations;
- Experience of obtaining funding to support scholarship individually or collaboratively.

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

We ask that candidates state in a cover-letter how they see themselves adding to the teaching and research of the Division. Please state how you would complement and advance the research activity of the Division and how you would contribute to teaching delivery and innovation in the Division. Please see the ‘Additional Information’ section below, for more information.

Contact information

To explore the post further or for any queries you may have, please contact:

Professor David Spencer, Head of Economics Division

Tel: +44 (0)113 343 4491

Email: das@lubs.leeds.ac.uk

Dr Juliane Scheffel, Teaching Fellow and Undergraduate Director

Email: j.scheffel@leeds.ac.uk

Additional information



The Economics Division represents and professes a realistic and policy-relevant economics that seeks to address and resolve real-world challenges through high-impact research and research-led teaching. It promotes understanding of a distinctively broad range of perspectives within the economics discipline and engages flexibly with other disciplines – business-related, social sciences, and STEM – in order to solve complex real-world problems and to lead large-scale interdisciplinary research projects.

The Economics Division, which has close to 40 faculty members, is experiencing an expansion in both its teaching and research activity. These posts will support the continuation of high quality delivery in these two key areas.

The Division provides a number of highly popular undergraduate programmes in Economics, Business Economics and Economics and Finance as well as supporting a full range of joint honours programmes and contributing economics modules for other programmes across the University. The quality of our provision is high. We consistently rank highly in published league tables for teaching and student experience. The Economics Division also has dedicated MSc programmes in Economics and a large and vibrant community of PhD students.

The teaching duties of these posts will contribute to delivery on the above programmes and will include both core theory and applied topics. We are seeking candidates with experience of leading modules in economics and who have a track record of delivery of high quality, innovative, challenging and inspiring teaching. The ability to supervise undergraduate and postgraduate research dissertations is also required. We are seeking candidates who will play a full and active role in supporting the delivery, development and enhancement of our economics teaching and who will participate in the Leeds Economics: Advances in Pedagogy (LEAP) research group.

We ask that candidates state in a cover-letter how they see themselves adding to the teaching and scholarship activities of the Division. Please state how you would complement and advance the teaching activities of the Division and how you would contribute to teaching delivery and innovation in the Division. In particular, please state how you would look to develop and deliver online content and programmes for the Division.

More information about the Division can be found at:

<https://business.leeds.ac.uk/divisions-economics>



Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

